

MINUTES of the MEETING of the
WAVERLEY BOROUGH COUNCIL
held in the Council Chamber,
Council Offices, Godalming on
15 February 2011 at 7.00 p.m.

- * Cllr Mrs Carole Cockburn (Mayor)
- * Cllr Richard Gates (Deputy Mayor)

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|----------------------------|---------------------------------|
| Cllr Mrs Jean Arrick | * Cllr Robert Knowles |
| * Cllr Mike Band | Cllr Ms Denise Le Gal |
| * Cllr Leonard Bate | * Cllr Dr Nicky Lee |
| * Cllr Mrs Gillian Beel | * Cllr Alan Lovell |
| * Cllr Maurice Byham | * Cllr Peter Martin |
| * Cllr Mrs Elizabeth Cable | * Cllr Tom Martin |
| Cllr Mike Causey | * Cllr Bryn Morgan |
| Cllr Stuart Connolly | * Cllr Stephen Mulliner |
| * Cllr Victor Duckett | * Cllr David Munro |
| Cllr Jim Edwards | Cllr Stephen O'Grady |
| Cllr Brian Ellis | Cllr Samuel Pritchard |
| * Cllr Mrs Patricia Ellis | * Cllr Ken Reed |
| Cllr Mrs Lucinda Fleming | Cllr Steven Renshaw |
| * Cllr Mrs Mary Forszewska | Cllr Stefan Reynolds |
| Cllr Bob Frost | Cllr Ian Sampson |
| Cllr Mrs Pat Frost | * Cllr John Sandy |
| Cllr Michael Goodridge | * Cllr Mrs Celia Savage |
| * Cllr Tony Gordon-Smith | * Cllr John Savage |
| Cllr Mrs Jill Hargreaves | Cllr Roger Steel |
| * Cllr Stephen Hill | * Cllr Adam Taylor-Smith |
| Cllr Nicholas Holder | * Cllr Ms Jane Thomson |
| Cllr Julian Hubble | * Cllr Andrew Thorp |
| Cllr Simon Incbald | * Cllr John Ward |
| * Cllr David Inman | Cllr Mrs Nerissa Warner-O'Neill |
| Cllr Peter Isherwood | * Cllr Keith Webster |
| * Cllr Mrs Diane James | * Cllr Ross Welland |
| * Cllr Mrs Carole King | * Cllr Mrs Liz Wheatley |
| | * Cllr Andrew Wilson |

* Present

At the commencement of the meeting, prayers were led by the Reverend Patrick O'Ferrall.

42. MINUTES

The Minutes of the Meetings of the Council held on 14 December 2010 were confirmed and signed.

43. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Causey, Connolly, Edwards, Mr Ellis, Mrs Fleming, Mr and Mrs Frost, Goodridge, Hargreaves, Holder, Hubble, Inchbald, Isherwood, O'Grady, Pritchard, Renshaw, Reynolds, Steel and Warner O'Neill.

44. DISCLOSURE OF INTERESTS

The following personal interests were raised in advance of and during the meeting:-

Name	Item	Interest
Mrs Elizabeth Cable	Item 9 – budget 2011/12 And Minute 136 of the Executive minutes 25.01.11	As Waverley appointed Board member of Age Concern Waverley
Richard Gates	Minute 136 of the Executive minutes 25.01.11	As Waverley representative on Bramley Age Concern
David Munro	Minute 136 of the Executive minutes 25.01.11	As a Trustee of 40 Degreez
Cllr Ms Jane Thomson	Minute 136 of the Executive minutes 25.01.11	As a patron of the Citizens' Advice Bureaux
Mrs Gillian Beel	Minute 136 of the Executive minutes 25.01.11	As the Waverley Non-Voting representative on the Brightwell Gostrey Day Centre
Cllr Len Bate	Minute 136 of the Executive minutes 25.01.11	As Chairman of Age Concern Haslemere
Mrs Patricia Ellis	Minute 136 of the Executive minutes 25.01.11	As temporary Vice-Chairman of Age Concern Waverley
Robert Knowles	Minute 154 of the Executive minutes 25.01.11	As a Director of Waverley Initiatives
Keith Webster	Minute 154 of the Executive minutes 25.01.11	As a Director of Waverley Initiatives

Mike Band	Minute 154 of the Executive minutes 25.01.11	As a Director of Waverley Initiatives
Mary Orton, Chief Executive	Minute 154 of the Executive minutes 25.01.11	As a Director of Waverley Initiatives
John Swanton, Head of Housing	Minute 154 of the Executive minutes 25.01.11	As a Director of Waverley Initiatives
Robin Pellow, Head of Democratic and Legal Services	Minute 154 of the Executive minutes 25.01.11	As Company Secretary of Waverley Initiatives

45. MAYOR'S ANNOUNCEMENTS

The Mayor congratulated Cllr John Sandy on his recognition in the Queen's New Year's Honours List in receiving an MBE for his contribution to the Community. Cllr Sandy thanked the Mayor for her kind and gracious words and informed the Council that the formal investiture of the honour would take place on Friday 18 February at Windsor Castle.

The Mayor commented that the voluntary sector was continuing to thrive across the Borough and undertaking excellent work within the community. It was also announced that Waverley Borough Council had been shortlisted for the Improvement and Efficiency South East (IESE) Council of the Year Award. The Awards Ceremony would take place on 22 March 2011.

46. QUESTION TIME

Cllr Ken Reed submitted the following question in accordance with Procedure Rule 11.2:-

"During his 13th January visit to speak with government minister, Bob Neill, to press for a "fairer deal" for Waverley's residents, the Leader delivered a written submission that contained claims that could be considered to be misleading to the minister. One in particular said that, "Since 2008, Waverley has reduced the number of Directors from 6 to 2...", a claim that was reiterated in part by Councillor Steel, at a meeting of the Executive on the 25th January.

I expect that Members present who were councillors during the last administration will recall that reports brought to Council on 'Senior Management Restructuring', in 2006, referred to the Liberal Democrats intention to seek to reduce the number of Directors from five to four and then to three. Imagine then my surprise to read that by 2008, under this Conservative Administration, the number of Directors had increased to six and my further confusion in learning that there are now only two.

As part of the Restructuring review in 2006, members of the Liberal Democrat Executive and opposition leaders visited a number of other local authorities to investigate different Senior Management Structures; at no point was there any confusion on the definition of a Director. It would seem, however, that there now is some doubt as to what criteria we should use to define a Director at Waverley. It is clear to me that the criteria used by this Conservative Administration must be different from that used by other authorities and the last Liberal Democrat Administration. It is also possible that this Conservative Administration has changed its criteria again between 2008 and 2011.

To clear up this confusion, would the Leader like to explain the criteria used to define a director, the names of the six Directors in 2008 and the current two?"

The Leader of the Council tabled a response, as set out at (Exempt) Annexe 1 to these minutes.

47. BUDGET 2011/2012

The Chairman of the Executive presented the reports at Appendix A to the agenda, and following this, both the Chairman of the Executive and the Portfolio Holder for Finance delivered Budget Statements to the Council, copies of which are attached as Annexe 2 to these minutes. These were followed by statements from the Deputy Leader of the Independent Group and the Leader of the Liberal Democrat Group.

47.1 Budget Monitoring December 2010 (Appendix A.1)

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the report of the Executive at Appendix A.1 be approved and the recommendations contained therein adopted.

47.2 General Fund Revenue Estimates 2011/2012 (Appendix A.2)

It was moved by the Chairman of the Executive and duly seconded that the report of the Executive at Appendix A.2 be approved and adopted.

(i) Amendment to Recommendations 4-7

It was moved and duly seconded that Recommendations 4 – 7 be amended to include the following amendment:-

"Support in principle the 0% Council tax BUT subject to:

- General Fund balance reduction: Minimum of £2.7 million immediately releasing £300,000
- Full reinstatement of the Community grants budget by £64,000 sourced from the aforementioned £300,000
- Immediate review of the £1.6 million currently allocated for IT expenditure to consider the necessity of this level of spend

- Immediate review of the proposed staff restaurant costs with the objective of ensuring that this service becomes cost neutral in the forthcoming budget year
- Immediate review of staff salaries 'in lieu' pay award increasing the threshold for those eligible staff members to all those currently below the average WBC salary threshold of £30,100 utilising once again the reserves reduction monies of £300,000."

Upon being put to the vote, the amendment was LOST.

(ii) Amendment to Recommendations 3 and 4

It was then further moved that the following recommendations be added:-

"3A. That the value of Grants to voluntary organisations, at Annexe 1 on page 283, be increased by £42,796 to give a total of £638,926 for 2011/12. The allocation of the increase to be considered at the next meeting of the Executive (29th March 2011).

3B. That a budget saving of £42,796 be added to the budget for Street Cleaning (page 161) such that Gross Expenditure is reduced to £985,404; and

that Recommendation 4 be subsequently amended to read

4. The list of Star Chamber Growth items as shown at Annexe 3, as amended by Recommendation 3B".

Upon being put to the vote, the amendment was LOST.

RESOLVED that the report of the Executive at Appendix A.2 be approved and the recommendations contained therein adopted.

47.3 General Fund Capital Programme 2011/2012

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the report of the Executive at Appendix A.3 be approved and the recommendations contained therein adopted.

47.4 Housing Revenue Account Revenue Estimates 2011/2012

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the report of the Executive at Appendix A.4 be approved and the recommendations contained therein adopted.

47.5 Housing Revenue Account Capital Programme and Social Housing Grant 2011/2012

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the report of the Executive at Appendix A.5 be approved and the recommendations contained therein adopted.

47.6 Council Tax Setting 2011/2012

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that

1. The following amounts having been calculated by the Council for the year 2011/2012 in accordance with the Regulations made under Section 33 (5) of the Local Government Finance Act 1992 be approved:

(a) 54,652.3 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its Council Tax Base for the year;

(b) Part of the Council's area – Tax Base Band D Equivalents

Alfold	474.9	being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.
Bramley	1706.5	
Busbridge	427.7	
Chiddingfold	1396.0	
Churt	658.6	
Cranleigh	5216.3	
Dockenfield	219.3	
Dunstable	546.9	
Elstead	1220.8	
Ewhurst	1205.7	
Farnham	17203.3	
Frensham	841.0	
Godalming	9125.8	
Hambledon	432.5	
Hascombe	173.0	
Haslemere	7694.7	
Peper Harow	99.7	
Thursley	361.3	
Tilford	356.9	
Witley	3524.9	
Wonersh	1766.5	

2. The following amounts have been calculated for the Council for 2011/2012 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992:

- a. £62,510,996 being the aggregate of the amounts that the Council estimates for the items set out in Section 32 (2) (a) to (e) of the Act;
- b. £46,521,420 being the aggregate of the amounts which the Council estimates for the items set out in Section 32 (3) (a) to (c) of the Act;
- c. £15,989,576 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 32 (4) of the Act, as its budget requirement for the year
- d. £ 4,812,260 being the aggregate of the sums that will be payable for the year into the Council's General Fund in respect of redistributed non-domestic rates and revenue support grant, increased by the amount of the sum which the Council estimates will be transferred in the year from its Collection Fund to its General Fund in accordance with Section 97(3) of the Local Government Finance Act 1988 (Council Tax surplus).
- e. £204.48 being the amount at (c) above less the amount at (d) above, all divided by the amount at 23.1(a) above, calculated by the Council in accordance with Section 33 (1) of the Act and rounded for administrative purposes, as the basic amount of its Council Tax for the year;
- f. £2,326,576 being the aggregate amount of all special items referred to in Section 34 (1) of the Act;
- g. £161.91 being the amount at (e) above less the result given by dividing the amount at (f) above by the amount at 23.1 (a) above, calculated by the Council in accordance with the Section 34 (2) of the Act and rounded for administrative purposes, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates;
- h. Part of Council's area
- | | £ | |
|--------------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Alfold | 213.82 | being the amounts given by adding to the amount at (g) above the special item or items relating to dwellings in those parts of the Council's area mentioned above |
| Bramley | 183.24 | |
| Busbridge | 182.95 | |
| Chiddingfold | 222.44 | |
| Churt | 203.51 | |

Cranleigh	209.13	divided in each case by the amount at 23.1 (b) above calculated by the Council, in accordance with Section 34 (3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.
Dockenfield	184.26	
Dunsfold	210.37	
Elstead	185.82	
Ewhurst	212.04	
Farnham	212.97	
Frensham	201.15	
Godalming	210.35	
Hambledon	185.28	
Hascombe	202.38	
Haslemere	188.71	
Peper Harow	166.93	
Thursley	186.82	
Tilford	216.55	
Witley	200.76	
Wonersh	181.49	

(i)

Valuation Bands

<u>Part of the Council's Area</u>	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £
Alfold	142.55	166.30	190.06	213.82	261.34	308.85	356.37	427.64
Bramley	122.16	142.52	162.88	183.24	223.96	264.68	305.40	366.48
Busbridge	121.97	142.29	162.62	182.95	223.61	264.26	304.92	365.90
Chiddingfold	148.29	173.01	197.72	222.44	271.87	321.30	370.73	444.88
Churt	135.67	158.29	180.90	203.51	248.73	293.96	339.18	407.02
Cranleigh	139.42	162.66	185.89	209.13	255.60	302.08	348.55	418.26
Dockenfield	122.84	143.31	163.79	184.26	225.21	266.15	307.10	368.52
Dunsfold	140.25	163.62	187.00	210.37	257.12	303.87	350.62	420.74
Elstead	123.88	144.53	165.17	185.82	227.11	268.41	309.70	371.64
Ewhurst	141.36	164.92	188.48	212.04	259.16	306.28	353.40	424.08
Farnham	141.98	165.64	189.31	212.97	260.30	307.62	354.95	425.94
Frensham	134.10	156.45	178.80	201.15	245.85	290.55	335.25	402.30
Godalming	140.23	163.61	186.98	210.35	257.09	303.84	350.58	420.70
Hambledon	123.52	144.11	164.69	185.28	226.45	267.63	308.80	370.56

Hascombe	134.92	157.41	179.89	202.38	247.35	292.33	337.30	404.76
Haslemere	125.81	146.77	167.74	188.71	230.65	272.58	314.52	377.42
Peper Harow	111.29	129.83	148.38	166.93	204.03	241.12	278.22	333.86
Thursley	124.55	145.30	166.06	186.82	228.34	269.85	311.37	373.64
Tilford	144.37	168.43	192.49	216.55	264.67	312.79	360.92	433.10
Witley	133.84	156.15	178.45	200.76	245.37	289.99	334.60	401.52
Wonersh	120.99	141.16	161.32	181.49	221.82	262.15	302.48	362.98

being the amounts given by multiplying the amounts at (g) and (h) above by the number which, in the proportion set out in Section 5 (1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36 (1) of the Act as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

3. That it be noted that for 2011/2012 the Surrey County Council and the Surrey Police Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
S.C.C.	744.24	868.28	992.32	1,116.36	1,364.44	1,612.52	1,860.60	2,232.72
Surrey Police	132.36	154.42	176.48	198.54	242.66	286.78	330.90	397.08

4. That, having calculated the aggregate in each case of the amounts at 23.2 (i) and 23.3 above, the Council, in accordance with Section 30 (2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the financial year commencing on 1st April 2011 for each of the categories of dwellings shown below:-

<u>Part of the Council's Area</u>	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
Alfold	1,019.15	1,189.00	1,358.86	1,528.72	1,868.44	2,208.15	2,547.87	3,057.44
Bramley	998.76	1,165.22	1,331.68	1,498.14	1,831.06	2,163.98	2,496.90	2,996.28
Busbridge	998.57	1,164.99	1,331.42	1,497.85	1,830.71	2,163.56	2,496.42	2,995.70

Chiddingfold	1,024.89	1,195.71	1,366.52	1,537.34	1,878.97	2,220.60	2,562.23	3,074.68
Churt	1,012.27	1,180.99	1,349.70	1,518.41	1,855.83	2,193.26	2,530.68	3,036.82
Cranleigh	1,016.02	1,185.36	1,354.69	1,524.03	1,862.70	2,201.38	2,540.05	3,048.06
Dockenfield	999.44	1,166.01	1,332.59	1,499.16	1,832.31	2,165.45	2,498.60	2,998.32
Dunsfold	1,016.85	1,186.32	1,355.80	1,525.27	1,864.22	2,203.17	2,542.12	3,050.54
Elstead	1,000.48	1,167.23	1,333.97	1,500.72	1,834.21	2,167.71	2,501.20	3,001.44
Ewhurst	1,017.96	1,187.62	1,357.28	1,526.94	1,866.26	2,205.58	2,544.90	3,053.88
Farnham	1,018.58	1,188.34	1,358.11	1,527.87	1,867.40	2,206.92	2,546.45	3,055.74
Frensham	1,010.70	1,179.15	1,347.60	1,516.05	1,852.95	2,189.85	2,526.75	3,032.10
Godalming	1,016.83	1,186.31	1,355.78	1,525.25	1,864.19	2,203.14	2,542.08	3,050.50
Hambledon	1,000.12	1,166.81	1,333.49	1,500.18	1,833.55	2,166.93	2,500.30	3,000.36
Hascombe	1,011.52	1,180.11	1,348.69	1,517.28	1,854.45	2,191.63	2,528.80	3,034.56
Haslemere	1,002.41	1,169.47	1,336.54	1,503.61	1,837.75	2,171.88	2,506.02	3,007.22
Peper Harow	987.89	1,152.53	1,317.18	1,481.83	1,811.13	2,140.42	2,469.72	2,963.66
Thursley	1,001.15	1,168.00	1,334.86	1,501.72	1,835.44	2,169.15	2,502.87	3,003.44
Tilford	1,020.97	1,191.13	1,361.29	1,531.45	1,871.77	2,212.09	2,552.42	3,062.90
Witley	1,010.44	1,178.85	1,347.25	1,515.66	1,852.47	2,189.29	2,526.10	3,031.32
Wonersh	997.59	1,163.86	1,330.12	1,496.39	1,828.92	2,161.45	2,493.98	2,992.78

[Cllr Thorp left at 9.05 p.m.]

48. MINUTES OF THE EXECUTIVE

48.1 Meeting of 25 January 2011

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the Minutes of the Meeting of the Executive held on 25 January 2011, be approved and adopted.

48.2 Special Meeting of 14 February 2011

It was moved by the Chairman of the Executive and duly seconded that the Minutes of the Special Meeting of the Executive held on 14 February 2011 be approved and adopted.

i. Surrey Fire and Rescue Authority: Draft Public Safety Plan 2011-2020 Public Consultation (Minute No. 151)

At this point in the meeting, Cllr Peter Martin declared a personal interest as a member of the Surrey County Council Cabinet which would be considering the Plan.

ii. Waverley Initiatives Limited (Minute No. 154)

It was moved and duly seconded that a further recommendation be added, as follows:-

"50A. agrees that before any final approval is given by the Executive at its meeting on 29 March 2011, the Community Overview and Scrutiny Committee on 7.3.11 has the opportunity to scrutinise the proposals in depth and make their observations to the Executive for their deliberations."

The amendment was further amended to replace "7.3.11" with "a suitable date".

Upon being put to the vote, the amendment was CARRIED.

RESOLVED that the Minutes of the Special Meeting of the Executive held on 14 February 2011 be approved and the recommendations contained therein adopted, as amended.

[NB. Cllr Mrs James asked that her abstention on the voting on the recommendations in Minutes 154 and 155 be recorded].

49. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE

It was moved by the Chairman of the Committee, duly seconded and

RESOLVED that the Minutes of the Meeting of the Licensing and Regulatory Committee held on 10 February 2011 be approved.

The meeting concluded at 9.38 p.m.

Mayor